

Event Guidelines

Thank you for choosing **Bookish: An Indie Shop For Folk Who Read** to host your event. We look forward to working with you! Please review the following guidelines for events in our space located at 115 N. 10th St., Ste. H-119-C, Fort Smith, Arkansas.

At Bookish, we value the art of writing. As a community bookstore, we value local shopping and creating locally. We will do our best to be fair and reasonable when fulfilling event requests.

Due to the number of offers and limited amount of resources available, we must be selective with each opportunity for an event. The following outlines will guide you in writing a proposal of your idea for an event and demonstrate the potential for a mutually beneficial occasion. You may direct any questions to the Events Coordinator, sara@bookishfs.com. All contact information is provided with these guidelines. We will contact you within 2-3 weeks of receiving your completed application.

- 1) You will provide the books for the event unless otherwise discussed with event coordinator.
- 2) There is no obligation for Bookish to carry your books before or after the event. See Consignment Agreement.
- 3) All book sales will be handled through our POS system. The author will receive 60% of the sale proceeds and Bookish will receive 40% of the proceeds. A check will be mailed to you, or available for pick up, the following business day.

Local Author Event Application

Author Information - Please Print

Last Name:	First Name:
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Name of Publishing Company:

Mailing Address:

City:	State:	Zip Code:
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Phone:	Email:
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Titles, Quantity for event, and Suggested Retail Price:

Event Type: Check all that apply

_____ Author Talk

_____ Workshop

_____ Book Signing

_____ Other, please explain

Include 3 possible dates and times for your event:

1. _____

2. _____

3. _____